

MEETING MINUTES
Special Meeting
White Springs Town Council
Town Hall Conference Room
Friday January 10, 2020
6:00pm

1. Meeting opened 6pm call to order, Invocation & Pledge of Allegiance to Flag.
2. Roll Call: *Mayor Helen Miller, Vice Mayor Walter McKenzie, Council Members Tonja Brown, Tom Moore, Anita Rivers, Town Attorney Megan Logan, Interim Town Manager Tammie Jones, Police Chief Tracy Rodriguez, Volunteer Acting Clerk Beverly Brazil, and concerned citizens.*
3. Citizens from the floor: (Five-minutes/speaker) once recognized by the Chair, please state name and address. *(NONE)*
4. Consent Agenda Docket: All items are considered by one motion unless removed from the Consent Docket by a member of the Council.
(Council Action: Mayor Miller requested to changed item A. to an action item for Council consideration. Request passed 5/0).
 - a. FDOT SCOP Project Supplemental Agreement No. 1 and Resolution.
Agreement No. 1 read by Interim Town Manager Jones.
(Council Action: Motion by Vice Mayor McKenzie, Second by Councilwoman Rivers to approve item passed 5/0)
5. Discussion Items
 - a. Feedback from Interim Town Manager to Council
Discussed new security log in procedure at Town Hall. Discussed ongoing review of Town employee applications, and records. Discussed ongoing progress with new accounting firm and Mr. Whitehead's performance. Jones advised Council that he is now certified to submit water & wastewater reports to DEP and gave update on Consent Decree issue with wastewater discharge.
 - b. Proposed Bookkeeping Controls Enhancements
 - 1) General Ledger
 - 2) Payroll
 - 3) Accounts Receivable
 - 4) Accounts Payable

} Interim Town Manager Discussed
 - c. Staffing /Understaffing
Interim Town Manager requested to research possibly hiring a temp staff Office Manager to assist him in running Town Hall. Jones to research and report back to Council at next Regular Council Meeting on 1/14/2020.
 - d. Actions to secure appropriate funding to upgrade Carver Community Center CDBG project to storm/hurricane shelter
Mayor Miller discussed letter to Hamilton County Commission seeking fill dirt for the project, negotiations ongoing. Testing to be done of the dirt removed from the retention pond area to see if it is usable for fill. Discussion of additional potential funding sources were discussed including, Nutria, Duke Energy, First Federal Bank and potentially obtaining a generator from Florida Forestry.
 - e. *Other Councilwoman Brown requested funding from the Town not to exceed \$450 for the MLK Day Luncheon for food and decorations. A Town resident offered to fund this with a restricted donation of \$450. Will address at next regular Council Meeting on 1/14/2020. Councilman Moore requested to discuss the sale of the Old Town Hall/Jail at next Regular Council Meeting on 1/14/2020.*
6. Council Member Reports and Communications
7. Adjourn (7:15pm)

IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE TOWN COUNCIL, WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE THAT PERSON MAY NEED TO ENSURE THAT A VERBATIM RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA) PERSONS NEEDING SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THE COUNCIL PROCEEDINGS SHOULD CONTACT THE TOWN CLERK'S OFFICE NOT LATER THAN THREE DAYS PRIOR TO THE MEETING.